

1 Preamble

- (1) These site regulations apply to visitors and guests during their stay within the grounds and buildings of Messe Erfurt GmbH (hereinafter referred to as "MEF").
- (2) By entering the areas to which the site regulations apply, the visitors and guests of MEF and their clients accept these site regulations.
- (3) The grounds of Messe Erfurt are private property.
- (4) MEF and the respective event organiser monitor compliance with the obligations towards visitors and guests.
- (5) Any persons failing to comply with the site regulations can be removed from the premises immediately, excluded from the event and/or, in serious cases, permanently banned from entering the premises.
- (6) MEF stands for a liberal-minded, tolerant culture of event management and condemns any type of behaviour, philosophy or political opinion that is xenophobic, racist, homophobic, anti-Semitic or left- or right-wing extremist or that glorifies violence.

2 Purpose of the site regulations

- (1) The purpose of the site regulations is to ensure safety, security and order throughout the exhibition grounds. The site regulations aim to prevent endangerment of persons and damage to property, to protect MEF from damage and defilement, to ensure the smooth running of events and to preserve the character and function of Messe Erfurt in the long term.

3 Scope of application

- (1) The current version of the site regulations applies to the entire premises of Messe Erfurt GmbH, to all access roads and footpaths, outdoor facilities, open spaces and car parks.
- (2) The site regulations apply at all times, regardless of whether an event is currently being held or not, to all visitors, event organisers and their employees, service providers and MEF staff.
- (3) Visitors agree to be bound by these site regulations upon purchasing an admission ticket and/or at the latest upon entering the exhibition grounds, either by vehicle or on foot.

4 Admission and stay

- (1) Admission to the exhibition grounds and use of its facilities and structures is permitted only during the specified times and for the authorised purpose.
- (2) While public events that require admission tickets are being hosted, only those visitors who hold a valid ticket or guests of the event organiser are allowed on the Messe Erfurt premises during the official opening times. During the event, visitors must sit in the seats indicated on their ticket and use the designated entrances.
- (3) When a visitor leaves the exhibition grounds, their ticket loses its validity unless they can produce a re-entry ticket when they return.
- (4) Where visitors have been banned from entering the premises by MEF, event organisers, clubs or associations, these bans are recognised and enforced by the event organiser. These bans apply to all current and future events held in Messe Erfurt. To have a ban revoked, a written request must be submitted, stating the reason.
- (5) Only those persons authorised by the event organiser and/or MEF and carrying a proper pass are allowed to enter the work and storage areas of Messe Erfurt and the backstage areas.
- (6) Driving and parking on and within the exhibition grounds is permitted only with a special pass (access permit). All current restrictions must be observed. In all other respects, the provisions of the German Road Traffic Act (StVO) apply throughout the exhibition grounds. Driving is permitted at walking speed only. Vehicles parked illegally will be towed at the offender's expense. In case of doubt, the driver of the vehicle will be held accountable prior to the vehicle keeper. MEF shall be liable for damage to, destruction or loss of the vehicle only where such damage was caused by MEF, either intentionally or through gross negligence.

5 Authority to enforce site regulations/supervision/video surveillance

- (1) MEF enforces its site regulations throughout the exhibition grounds.
- (2) During events, the site regulations will be enforced by MEF, the security service contracted by MEF and/or the event organiser. The above are authorised to issue instructions to visitors in accordance with these site regulations.
- (3) For security reasons and to prevent danger, the MEF exhibition grounds and buildings are under video surveillance, observing the data protection requirements under the General Data Protection Regulation (GDPR).

6 Checks

- (1) Upon entering the exhibition grounds and during on-site checks, all visitors are obliged to produce their ticket or other access permit and hand it over to the stewards and security staff for inspection upon request. If they refuse to do so, they will be refused entry. The general terms and conditions of the event organiser and the provisions of Section 4(3) of these site regulations set out the validity and usability of the ticket.
- (2) At the ticket check, visitors holding discounted tickets must produce proof of the reason for the reduced price to the stewards and security staff upon request. If they are unable to produce this proof, they must pay the difference between the reduced and the regular price. Otherwise the stewards and security staff can refuse the ticket holder entry to the event.
- (3) Stewards and security staff are authorised to search people and their belongings – including with the use of technical aids – to ensure that they do not pose a security threat as a result of alcohol or drug consumption and are not carrying any weapons or dangerous or flammable items or other prohibited items specified in Section 8(2) and (4).
- (4) Persons unable to produce a ticket or access permit and those obviously under the influence of alcohol or drugs or presenting any of the other security risks specified in Section 6(3) will be refused entry to the event and instructed to leave the premises. These persons are not entitled to a reimbursement of the admission fee. The same applies to persons who have been banned from entering the premises.
- (5) The provisions of the German Youth Protection Act (JuSchG) apply. Special provisions apply only where specific notices to this effect are posted at the ticket offices and entrances.
- (6) Stewards and security staff are authorised to inspect the contents of vehicles, bags and similar receptacles as well as clothing, such as coats, jackets and shawls, at any time. Depending on the nature of the event, visitors may be prohibited from bringing bags or similar receptacles into the venue.
- (7) Stewards and security staff are authorised to verify the identity of visitors by inspecting their official identification document (ID card, passport, etc.). Persons who refuse to consent to an inspection or identity verification can be turned away at the ticket check and refused entry to the exhibition grounds. These persons are not entitled to a reimbursement of the admission fee.
- (8) Persons whose outward appearance would suggest that they identify with an obviously aggressive type of behaviour, philosophy or political opinion will be refused entry to the event. Outward appearance includes, without limitation, typical clothing with themed written characters in which various combinations of numbers or letters clearly reveal the views of the wearer, as well as particular brands of clothing that serve as identifiers for such views. In addition, persons expressing such a type of behaviour, philosophy or political opinion through the use of flags, sew-on patches, propaganda material, public incitement or pronouncements can be refused entry to events.
- (9) Children and adolescents under the age of 14 are permitted to enter the premises only if they are accompanied by a parent/guardian or other person charged with their care (in accordance with the German Youth Protection Act). The only exception is for events hosted specifically for this age group and in cases where specific notices to this effect are posted at the ticket offices and entrances. Tickets must be purchased for children in all cases.

7 Conduct

- (1) All visitors to the exhibition halls or on the exhibition grounds must behave in such a way so as to not injure, endanger or – any more than is unavoidable under the circumstances – impede or inconvenience other visitors or participants.
- (2) All visitors have an obligation to cooperate and must do so, especially in the event of an evacuation. Assistance must be offered by all persons at all times to those in need of such. In an emergency, assistance should be sought.
- (3) Visitors must sit in their designated seats. They must follow the instructions given by the stewards and security staff, rescue services, police and MEF employees on duty. Attention must be paid to all announcements made by the event organiser and the security services. Their instructions must be followed.
- (4) All escape routes and emergency exits, entrances and exits, staircases, access roads and areas designated for the rescue and security services must be kept absolutely clear at all times.
- (5) By way of derogation from these site regulations, any further instructions necessary in individual cases to prevent or eliminate danger to life, health or property can be issued by the authorised persons under Section 5(2). Any instructions issued for this reason must be followed immediately.
- (6) The facilities to which visitors have access must be treated with due care. Visitors are not allowed access to any other technical or structural facilities or equipment, nor may they operate such.
- (7) Entry to exhibition stands is permitted only under the supervision of the stand personnel in charge.
- (8) The use of large quantities of paper, particularly in the form of rolls or confetti, and wallpaper, or the use of comparable amounts of paper, is prohibited.
- (9) Waste must be disposed of in the waste bins provided.
- (10) Smoking is strictly prohibited in all buildings and temporary structures. This also applies to the use of e-cigarettes, e-shishas, etc. Smoking is permitted only in the specially designated and signposted smoking areas outside the buildings.
- (11) After the end of an event, the police, the event organiser, the stewards and security staff, or other authorised persons can stop or restrict traffic leaving the event until such time as pedestrians are no longer likely to be at risk.
- (12) All items found on the premises of Messe Erfurt must be handed in to the stewards.
- (13) In the event that persons are injured or property damaged, MEF or the stewards must be informed of this immediately.

8 Prohibited acts

- (1) Visitors are not allowed to bring in, provide, sell or circulate food and beverages.
- (2) Visitors are not allowed to bring in, consume, use, keep at hand, provide, sell or circulate the following items:
 - a. weapons of any type whatsoever and all dangerous items that could be used as cutting, thrusting, stabbing or throwing weapons and that could cause injury to persons, as well as canes and sticks (except for persons with impaired mobility if they can produce their disability ID card)
 - b. drugs
 - c. animals (with the exception of guide dogs and dogs used by the police and other emergency services). Depending on the nature of the event, the event organiser can, in exceptional cases, allow animals with a valid vaccination certificate to be brought into the venue. There is no entitlement to this special concession. Dogs must be kept on a lead throughout the exhibition grounds. Dangerous and vicious dogs must be muzzled at all times.
 - d. aerosol spray cans, pressurised containers or receptacles with harmful contents (solid, liquid or gaseous substances that are corrosive or highly flammable, cause staining or pose a health risk) with the exception of standard pocket lighters
 - e. fireworks, rockets, flares, smoke powder, smoke bombs, star shells and other pyrotechnics of any type whatsoever, including launchers and mounts
 - f. air horns propelled by chlorofluorocarbons (CFCs) or similar
 - g. mechanical or electrical noise-emitting instruments, noise or voice amplifiers
 - h. laser pointers or light-emitting sources of radiation
 - i. unmanned aerial vehicles, especially model aeroplanes and drones, and any type of aircraft whatsoever. Exceptions require the consent of the event organiser and MEF.
 - j. bulky items such as ladders, stools and (folding) chairs
 - k. backpacks, bags and handbags larger than 21 cm x 30 cm (A4 size) (unless the event organiser has specified otherwise), suitcases, crates, boxes and prams in accordance with Section 6(6)
 - l. glass bottles/containers, bottles, cans, plastic canisters, hard packaging, fragile items and items liable to splinter
- (3) Visitors are not permitted to:
 - a. disrupt the event;
 - b. enter areas that are out of bounds for visitors, e.g. the stage, FOH areas, function rooms, VIP areas, performers' dressing rooms and security areas;
 - c. stand on chairs and terrace seats;
 - d. take umbrellas into the seating and standing areas;
 - e. climb on or over technical structures or equipment, including, without limitation, building facades, supporting structures, fences, walls, fenced- or closed-off areas, lighting systems, camera platforms, trees, and poles or pylons of any type whatsoever, and roofs;
 - f. leave the designated paths and roads or enter closed-off areas;
 - g. use bicycles, inline skates, skateboards, scooters, etc., during the event. Depending on the nature of the event, the event organiser can, in exceptional cases, allow such items to be brought into the venue;
 - h. stand or sit in entrances and exits, or block circulation areas, stairways, escape routes and emergency exits, fire detectors, hydrants or electrical distribution cabinets, or cover the same with decorations, or obstruct access to them with temporary structures;
 - i. make any audio or video recordings of any kind whatsoever for commercial use unless the written consent of the copyright holder can be produced;
 - j. throw objects or spray liquids of any kind whatsoever;
 - k. start fires, light or set off fireworks, star shells or other pyrotechnics of any type whatsoever;
 - l. write on, paint or paste over structural installations and equipment, signs, furnishings, extensions, finishings or other surfaces, or cause the use of such to be restricted;
 - m. relieve themselves outside the toilet facilities or defile the buildings or the exhibition grounds in a similar manner by befouling, pelting, besmearing them or the like;
 - n. if animals are allowed on the premises, they must relieve themselves in such a way that does not defile the buildings or the exhibition grounds, including the surrounding grassed areas. Allowing animals to urinate against building facades is not permitted. It is the keeper's responsibility to dispose of any droppings;

- o. engage in commercial activities, including, without limitation, selling or distributing free of charge all types of goods and services, entrance tickets or printed matter, except on behalf of MEF or its contractual partners (event organisers, exhibitors, service providers);
 - p. conduct surveys or collect data, make cash collections, ask for donations, collect signatures or barter goods;
 - q. distribute brochures, flyers, leaflets or newspapers; put up posters or apply stickers of any kind whatsoever or engage in any conduct that could pollute or endanger the environment;
 - r. beg, hawk or store items.
- (4) Visitors to Messe Erfurt are also not permitted to:
- a. hold rallies or demonstrations;
 - b. distribute racist, xenophobic, extremist, degrading, discriminatory, radical right- or left-wing, National Socialist or similar propaganda material; chant slogans or use gestures to express a radical right-wing opinion. Any form of political propaganda or action is also forbidden;
 - c. bring on to the premises textiles, clothing, flags, banners, sew-on patches, propaganda material or the like from companies or brands that promote and/or support racist, xenophobic, radical right- or left-wing and/or National Socialist groups and associations;
 - d. bring on to the premises, sell or distribute political or religious objects of any kind, including banners, signs, symbols and flyers, without the permission of MEF or the event organiser.

9 Cloakroom

- (1) Depending on the type of event, use of the cloakroom's coat check service is mandatory. Visitors must hand in their outerwear, bags (see Section 8(2)k), umbrellas and canes (see Section 8(2)a) at the cloakroom. The fees indicated in MEF's currently valid price list will be charged for use of the cloakroom service.
- (2) MEF accepts no liability for any valuables, money or keys left in clothing, bags or backpacks handed in at the cloakroom.

10 Liability

- (1) Persons entering the exhibition grounds do so at their own risk. MEF accepts no liability for any damage of any kind caused by disregarding the "dos and don'ts" of these site regulations. MEF accepts no liability for personal injury or damage to property caused by third parties. Visitors are liable to the extent permitted by the applicable statutory provisions. Parents are responsible for their children. Any accidents or damage must be reported to MEF immediately.
- (2) Depending on the type of event, amplified sound may result in the risk of adverse health effects or hearing impairments. Signs expressly advising visitors to wear ear protection are posted by the event organiser at the entrances in cases where a level of noise that could potentially result in a hearing impairment is reached within the audience seating area during the event. The regulations of the German Technical Instructions on Noise Abatement (TA-Lärm; protection of the neighbourhood), DGUV (protection of employees) and DIN 15905 Part 5 (protection of the audience) apply. Ear plugs will be provided upon request. MEF accepts liability for adverse health effects or hearing impairments only within the scope of legal liability and only if it and/or the persons it employs in performance of an obligation can be accused of intent or gross negligence.

11 Rights to a person's own image

- (1) Where photographs are taken and film and/or video recordings produced for streaming or advertising purposes of any kind by MEF staff, event organisers or contracted companies on Messe Erfurt premises, these activities must not be hindered or otherwise interfered with.
- (2) These site regulations inform all persons entering the exhibition grounds that photographs may be taken and film and/or video recordings produced throughout the premises. Photos or video recordings of participants in and visitors at events can be published, without the consent of the person concerned, in accordance with the provisions of Section 23 of the German Act on the Protection of the Copyright in Works of Art and Photographs (KunstUrhG).
- (3) By entering the exhibition grounds, persons who can be identified in such photos or video recordings thereby consent to said photos and video recordings being used for both reporting and advertising purposes.

12 Final provisions

- (1) All references to persons and functions apply equally in masculine and feminine forms.
- (2) Comparable third-party documents are subordinate to the currently valid MEF site regulations in terms of their content and effectiveness.
- (3) Any agreements relating to the rights of an individual made in writing between a visitor and MEF that deviate from the above regulations take precedence over the above regulations.
- (4) In the event of any changes in responsibilities, accountabilities or facts in specific subsections or points of these site regulations, this shall not affect the validity of the remaining provisions.
- (5) The site regulations can be amended by MEF at any time without stating any reasons.
- (6) Any revised version of these site regulations supersedes and overrides all older versions.
- (7) The site regulations are displayed at all entrances to Messe Erfurt and will be published in the download area of MEF's website.
- (8) These site regulations become effective on 1 December 2020.